

STATE OF CONNECTICUT • COUNTY OF TOLLAND

INCORPORATED 1786

TOWN OF ELLINGTON

55 MAIN STREET • P. O. BOX 187
ELLINGTON, CONNECTICUT 06029-0187

www.ellington-ct.gov

Ad Hoc Design Review Board Meeting Minutes

Thursday, October 16, 2008
7:00 PM–Conference Room
Ellington Town Annex

Members Present: Janet Marshall, Kevin Zahner Michele Beaulieu, and Robert Dawson
Other Present: Peter Williams

1. Call to Order: Chairman Bob Dawson called the meeting to order at 7:00.

2. Citizens Forum/Public Comments: None

3. New Business

Design reviews

#Z200829 - 11 Pinney Street YMCA Peter Williams made notes of the review and will prepare, in writing, the Boards recommendations for the Planning and Zoning Commission. (Enclosed)

#Z200828--360 Somers Road Site Plan–It was decided this application was only for extending the parking lot and did not require review by this Board.

4. Old Business

Design Review Handbook–Peter Williams handed out the draft outlines made for design reviews and Bob Dowson handed out a design review check list. Discussion followed on the best way to proceed with getting a handbook prepared. This item will be discussed further at the next meeting.

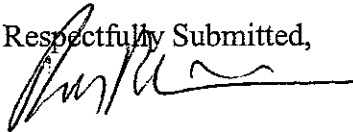
Approval of Regular meeting minutes–June 19, 2008
Moved (Marshall) Seconded (Beaulieu) and passed unanimously to approve meeting minutes of Feb. 7, 2008.

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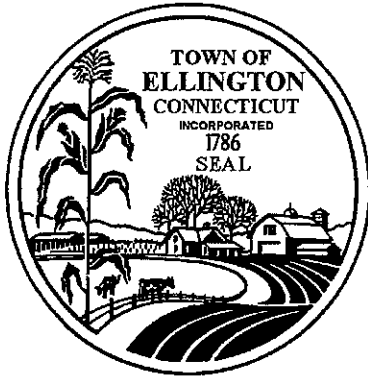
4. Adjournment

**MOVED (Beaulieu) SECONDED (Marshall) AND PASSED UNANIMOUSLY TO
ADJOURN THE MEETING AT 7:46 PM OF THE AD HOC DESIGN REVIEW
BOARD**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Peter Williams', written over the text 'Respectfully Submitted,'.

Peter Williams



MEMORANDUM

DATE: October 23, 2008
TO: Planning & Zoning Commission
FROM: Peter Williams, Administrator
Ad Hoc Design Review Board
SUBJECT: **Z200829** 11 Pinney Street – YMCA
Review Building elevation and Landscape plan dated June 6, 2008 and Site plans dated Sept. 25, 2008

On Thursday, October 16, 2008 the Ad Hoc Design Review Board did a review of the above referenced application.

The overall site design and building, as represented, appears to be compatible to the surrounding area. The Design Review Board:

Recommends this applicant's design be approved with the following suggestions :

1. The front canopy and the roof of the entry way are of something other than metal panels. It was suggested that an architectural shingle would better accent the stone work that is presently proposed for the building.
2. At low planting bed along the front of the building at the location of the solid panels is recommended rather than the stone bed shown on the landscaping plan.